Hello [Title],

I am one of the estimators at Integrated Automation & Controls part of IGOC. Just sending a friendly email to check if there is any way in which we can improve our quoting process and tender documents to make things easier for you on your end.

What additional information would help you to best evaluate our tenders?

What sections are difficult to understand?

Are there any changes to the format of our tenders which would improve your ability to use or read them?

Feel free at respond at your convivence, If you’re happy with the current documents that’s good too!

Cheers,  
Sam